

REQUEST FOR PROPOSAL (RFP) COVER PAGE

Issue Date: November 2, 2023	Request for Proposal (RFP) #: MI 2023-C	For: Expanding Manure Injection
Last Day for Questions about the RFP and Application: December 15, 2023, at 5 p.m.	Application Deadline: January 15, 2024, at noon	

Shenandoah Valley Soil and Water Conservation District is an Equal Opportunity Employer and Provider.

APPLICANT INFORMATION

The name of the applicant should match the name to which the participant would like their contract payments to be addressed. The name of the applicant should match the associated tax ID number.

Name of Applicant: _____ Email: _____

Contact Name: _____ Phone #: _____

Address: _____

By signing, the applicant certifies, acknowledges, understands, and agrees to be bound by the conditions set forth in this RFP. In addition, the applicant certifies that the information contained in the application packet is true and correct.

APPLICANT'S LEGALLY AUTHORIZED SIGNATURE

DATE

PRINT NAME

TITLE

* This document must be completed and returned with proposal submission. *

ATTACHMENT A: Applicant's Criteria

Page 1 of 2

Name of Applicant: _____

A: Experience (45%)

Business Experience (15%)

Do you currently own and operate a business that provides the service of manure application?
(Select only one.)

- Yes No

Local Experience (20%)

Indicate the counties where you currently apply manure on farms. (Select all that apply.)

- Augusta Rockingham/Page Shenandoah

Manure Injection Experience (10%)

Have you performed manure injection for hire? (Select only one.)

- Yes No

B: Impact (35%)

Community Impact (10%)

Indicate your willingness to participate in the following activities: (Select as many as you are willing to commit to.)

- Bring equipment and demonstrate manure injection at a farmer field day(s)
- Participate in discussions with other grant partners
- Host a manure injection event
- Coordinate with your customers to facilitate partner agency data collection and research

Acreage of injection (15%)

Are you willing to report acres injected after your contract with the SVSWCD is complete?

- Yes No

Are you willing to prioritize farms/farmers who have not experienced manure injection in the past over farms/farmers who have utilized injection in the past?

- Yes No

If the SVSWCD has additional funds available and the contract period can be extended, would you be willing to commit to more acres of injection than those listed in Table 1 of Attachment B – Applicant's Planned Acreage for Manure Injection? (Select only one.)

- No, the acres listed in the table are the maximum number of acres that I am willing to commit to.
- Yes, I am willing to commit to additional acres above the number listed in the table.

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ATTACHMENT A: Applicant's Criteria (Continued)

Page 2 of 2

Name of Applicant: _____

Reimbursement Rate (10%)

The SVSWCD staff will evaluate the information provided by the applicant in Table 1 and Table 2 of the application.

C: Infrastructure (15%)

Equipment (15%)

This application is in support of:(Select only one.)

- Manure injection equipment already owned by the applicant
- Both manure injection equipment already owned by the applicant as well as newly purchased manure injection equipment.
- Newly purchased manure injection equipment: I plan to use these funds only to offset the cost associated with newly purchased manure injection equipment.

D: Other (5%)

Technology (4%)

Do you plan to use a computer/device for required project reporting? (Select only one.)

- Yes, I will use computer/device to submit required reports.
- No, I will submit required reports via paper reporting or in person.

Insurance (1%)

Will the manure injection equipment be covered under an insurance policy? (Select only one.)

- Yes No

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ATTACHMENT B: Applicant’s Planned Acreage for Manure Injection

Name of Applicant: _____

Directions to complete Table 1 below:

- Identify the number of acres you will commit to injecting each season.
- Enter “0” acres if you do not plan to inject in a particular season.
 - *The number of seasons it takes for the applicant to meet their committed acres will determine the contract period. The minimum contract period is three years and the maximum contract period is five years.*
- Applicants must commit to injecting acres at least through Fall 2026. Commitment to injecting acres past the Fall 2026 season is optional.
- Acres can be counted more than one time if they are injected during multiple seasons (fall and spring).

Directions to complete Table 2 below:

- Indicate the per-acre rate that you are requesting as a reimbursement for completed acres of manure injection.
- Using the total acres listed in Table 1, multiply the acres by the rate listed to indicate the total amount of funding you are requesting.

Guidance to Consider:

- Applicants are encouraged to be conservative with their acreage commitment, as weather and new equipment challenges may impact achievable acres.
- Manure injection must occur at an appropriate rate and time and in accordance with the Manure Spreading Schedule outlined in Section 1.5.

Table 1: Applicant’s Planned Acreage for Manure Injection

Season of Injection	TOTAL Planned Acres of Injection for Augusta, Page, Rockingham and Shenandoah Counties
Spring 2024	
Summer 2024	
Fall 2024	
Spring 2025	
Summer 2025	
Fall 2025	
Spring 2026	
Summer 2026	
Fall 2026	
Spring 2027	
Summer 2027	
Fall 2027	
Spring 2028	
Summer 2028	
Fall 2028	
Total number of acres:	

Table 2 Requested Reimbursement Rate for Manure Injection

Rate/Acre reimbursement requested		Total number of injected acres listed in Table 1	Total amount of funding requested
	X		

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ATTACHMENT C: Equipment Summary

Name of Applicant: _____

To ensure appropriate equipment is purchased and used for manure injection associated with this project, applicants are required to complete this form. The information on this form will be used to ensure that injection associated with an applicant's contract is aligned with applicable standards.

Directions: Applicants should complete this form and identify the type of equipment they anticipate using and/or purchasing to inject manure in association with this project. It is understood that final decisions regarding equipment may be made closer to contracting. Participants may be expected to confirm exact equipment by completing a similar form prior to contracting. If you currently own equipment and you plan to purchase new equipment, complete a separate form for each piece of equipment.

Applicant's Equipment Information:

Indicate which option is applicable: Currently own this equipment Plan to purchase equipment

Indicate make and model of injector: _____

Notes about injector (spacing, width, etc.): _____

Tank-Mounted Injector Information: (Complete this section only if you plan to use tank-mounted injection.)

Model and capacity of tank: _____

Is tank equipped for injector mounting? Yes No

If no, outline plans for mounting: _____

Drag-Line Information: (Complete this section only if you plan to use drag-line injection.)

Type and diameter of hose: _____

Length of hose: _____

Reel type: _____

Will a booster pump be needed? _____

Will you be using existing irrigation pipe for injection? Yes No

If yes, provide details: _____

Tractor Information:

What tractor will you be using with your injector? _____

Indicate which option is applicable: Currently own this tractor Plan to purchase/lease tractor

Notes: (Optional)

Provide any notes and information you would like to share with regards to manure injection equipment and associated costs. Include information such as difficulty in obtaining quotes, time delays, etc.

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